

**Brigham Young University Film Music Archives
Special Collections and Manuscripts
Harold B. Lee Library
Mission Statement and Collections Policy Overview**

I. Mission Statement

The Film Music Archives (BYU/FMA) exists to acquire, preserve, catalog, and make available to scholars and other interested parties original motion picture music manuscripts and recordings that document the history of music composed and recorded for motion pictures.

The materials archived include personal and professional papers and other records of composers of motion picture music as well as similar materials of institutions that produce music for motion pictures. The materials suitable for acquisition include but are not limited to: original studio recordings on discs of various mediums, digital audio tape, open-reel audio tape, compact discs, and audio cassette tape; commercial releases of motion picture music soundtracks on vinyl, compact disc, laser disc, DVD, open-reel audio tape, and digital audio tape. Acquisition of film music materials is at Level 3. Those materials relating directly to extant manuscript collections will be acquired at a Level 5.

II. Administration & Funding

1. The BYU/FMA Curator is responsible for the day-to-day operations of matters involving FMA collections. The Curator is responsible for the acquisition, cataloging, preservation, and production of finding aids and publicity of FMA materials. The Curator is also responsible for the administration of the specialized funds described herein and, in connection with this responsibility, will have continual access to records of the activity in these funds. The Curator works under the direction of the Assistant Department Chair (supervisor of archives and manuscripts) and the Department Chair.

Revision of 8 February 1999