



Submission and Research Guide

Where can I access the collection item template and consent form?

All forms can be access accessed at lib.byu.edu/collections/wilson-folklore-archive under the forms tab.

How do I scan and upload my consent form?

Consent forms should be signed physically by the BYUcreator (that's you!) and the contributor. Do not forget to fill out all required fields. Contributors may create a unique digital signature using Word or another program such as the Adobe sign and fill app. Signatures that are simply typed will not be accepted.

How do I submit my coursework to the archive?

To submit a course assignment to the folklore archive visit lib.byu.edu/collections/wilson-folklore-archive. Click on the forms tab. For this course you will submit your completed "item" interviews (assignment #1) to the "Eliason Folklore Item Submission" link and the final project (assignment #2) to the "Eliason Folklore Semester Submission." The submission portal is password protected. The password to each is Folklore2020.

Can I attach multiple files or file types?

Yes. You can attach multiple files and file types.

How should I label my files?

Title_Semester & year_last name_filetype

Grandmasquilts_winter2020_blythe_audio

Grandmasquilts_winter2020_blythe_movingpicture

Grandmasquilts_winter2020_blythe_text

If you are submitting multiple of a single filetype, add a number to the end of each item.

Grandmasquilts_winter2020_blythe_audio1

Grandmasquilts_winter2020_blythe_audio2

What if I plan on submitting a video?

All videos must be submitted through box. An invitation will be sent to you via email to join a shared folder. Please accept the invitation.

How do I access folklore manuscripts?

You can access the Wilson Folklore collections by either visiting the digital archive at

lib.byu.edu/collections/wilson-folklore-archive or by visiting Special Collections located in the HBLL. To view Wilson Folklore finding aids visit <https://guides.lib.byu.edu/c.php?g=682593&p=5397503>.

How do I cite primary source material from the archive?

Collected by [collector] from [interviewee], "title." Date. Box #, Folder #. Genre Collection. Wilson Folklore Archives, Brigham Young University, Provo, Utah. Date accessed.

Collected by Christine Blythe from Jill Smith, "How My Husband Proposed." 06 June 2018. Box 1 Folder 3. FA 08 Personal Narratives, Brigham young University, Provo, Utah. January 25, 2020.

Contact Christine Blythe with questions at Christine_blythe@byu.edu