

Provo Photographs

Marc	Photoarchives	Field Name	Dublin Core	Field Description	Searchable	Hidden	Auth Cntl
		Call Number	Identifier	Call # of the photo and image number - example MSS P 1 Item 1	Yes	No	
100,111,110	Photographer	Photographer	Creator	Lastname, Firstname - Use LCSH form of term	Yes	No	Yes LCSH
245 a b	Title	Title	Title	Title of the work--created by creator/publisher or supplied	Yes	No	
	Description	Description	Description	Account of content of resource	Yes	No	
	Place	Place		Place the photograph was taken	Yes	No	
250		Edition	Description	Electronic reproduction	Yes	No	
260	Publisher	Publisher Original	Publisher	Publisher of the original Photograph (do not use George Edward Anderson -- his were unpublished)	Yes	No	
260 c or 008 7-10	Date Original	Date Original		Date original copy yyyy-mm-dd -- can include circa dates	Yes	No	
		Date Original Search	Date	Date in W3C date format -- no square brackets or circa dates	Yes	No	
		Publisher Digital	Publisher	L. Tom Perry Special Collections, Harold B. Lee Library, Brigham Young University	No	No	
		Date Digital	Date	Date of the digital creation yyyy-mm-dd	Yes	No	
300	concatenate this	Physical Description	Description	Physical description of the size of original and type of photo	No	No	
	Medium	Medium	Description	Medium (albumen, cardstock, etc.)	Yes	No	
	Dimensions	Dimensions	Description	Dimensions of the photographic print in inches	No	No	
		Owning Institution	Source	Brigham Young University	No	No	
6XX	*concatenate this	Subject	Subject	STRONGLY recommended from an established Thesaurus	Yes	No	Yes LCSH
	*Personal Names	Personal Names	Subject	STRONGLY recommended from an established Thesaurus	Yes	No	Yes LCSH
	*Topics	Topics	Subject	STRONGLY recommended from an established Thesaurus	Yes	No	Yes LCSH
	*Geographic Place Names	Geographic Place Names	Subject	STRONGLY recommended from an established Thesaurus	Yes	No	Yes LCSH
	*Building Name	Building Name	Subject	STRONGLY recommended from an established Thesaurus	Yes	No	Yes LCSH
		Genre	Subject	Genre Term --- Photographs;	Yes	No	Yes Genre
		Relation (Collection)	Relation-Is-Part-Of	BYU uses for Collection name - Provo Photographs	Yes	No	Yes Local
		Patron Usage Instructions	Rights	Patron Usage Instructions and rights instructions for patrons: http://www.lib.byu.edu/sc_copyright.html	No	No	
		Copyright Status/Owner	Rights	Legal Copyright owner and status of the copyright	No	No	
		Access Level	Rights	Public	No	Yes	
256		Type	Type	image	No	No	Yes Dublin Core
516		Format.Use (Format)	Format	image/jp2	No	No	Yes ISI
		Contributor Metadata Entry		Lastname, Firstname, 1900-1955 (use LCSH established form)	No	Yes	
		Metadata Entry Date		yyyy-mm	No	Yes	
		Metadata Entry Tool		CONTENTdm Acquisition Station version 4.3 jpeg 2000	No	Yes	
583		Refresh		yyyy-mm-dd	Yes	Yes	
	**Identifier	Identifier	Identifier	File name of digital item (file names need to include call #)	Yes	No	
	**Technical Specifications	Technical specifications	Format	Technical specifications about scanning equipment, software, and scanning resolution/size	No	No	
		Coverage	Coverage	Georeference coordinates	No	No	
		Color space		Autogenerated by CONTENTdm upon ingest	No	No	
		File name		Autogenerated by CONTENTdm upon ingest	No	No	
		File size		Autogenerated by CONTENTdm upon ingest	No	No	
		Height		Autogenerated by CONTENTdm upon ingest	No	No	
		Media type		Autogenerated by CONTENTdm upon ingest	No	No	
		Width		Autogenerated by CONTENTdm upon ingest	No	No	
		User name		Autogenerated by CONTENTdm upon ingest	No	Yes	
		Checksum		Autogenerated by CONTENTdm upon ingest	No	Yes	
		Full Resolution Image address		Autogenerated by CONTENTdm upon ingest	No	Yes	

REQUIRED

BYU FIELDS

AUTOLOADED

*Added by Photoarchives only when Convenient---Metadata area in Cataloging primarily responsible for

**Provided by Digital Imaging

Photographs will NOT have fronts and backs (no postcards in this collection)

Georeferencing may be added after completion of collection if it will not fit within time frame

Images will be displayed to public in JPEG 2000 and full resolution tiffs will be stored online but not readily accessible to the public